EXPRESSION OF INTEREST
Rental of Tuck Shops in Rodrigues

1. Introduction

The Commission for Trade, Commerce and Licensing under the aegis of the Rodrigues Regional Assembly is introducing model selling outlets for SMEs in Rodrigues. Consequently, individuals, companies and cooperative societies are invited to indicate their interest for the rental of three Tuck Shops one (1) located at Mont Limon and two (2) at Pajerome in Rodrigues. Following this exercise, the Commission will evaluate and select the most appealing application.

2. Background

The Commission promotes creativity and innovation in small and medium enterprises in Rodrigues. Various facilities such as business incubators are provided to encourage quality improvement of local production and products.

Subsequently, the Commission has built these Tuck Shops which are in conformity with the current regulation. The purpose of the tuck shops is to valorize local food, handicraft and other local products. Ultimately, these structures will serve as models to inspire other entrepreneurs willing to embark on similar projects.
3. **Incentives and Conditions**

The entrepreneurs/companies/cooperative societies who will rent the Tuck Shops should be agreeable to rent the building for a minimum of 2 years.

I. The Commission will provide the following incentives:

1. Building (Annex I)

2. The rental fees as follows:
   - I. Rs 2000 per year for Tuck Shop situated at Mont Limon and Pajerome
   - II. 50% Rent payable as from the month of operation and 50% after 6 months

II. The applicant/tenant should:

1. Rent only one unit in the Tuck Shop;
2. Pay a retention fee of Rs 3000 as from the month of operation, refundable at the end of the contract if the building has not incurred any damage;
3. Bear the electricity charges and other operating costs;
4. Make arrangement for water supply in the building;
5. Apply for necessary Trade Licenses within less than one week after allocation of building;
6. Specify the activities to be carried out in the building;
7. Have a Business Registration Card in the activities stated;
8. Possess a Food Handler Certificate if dealing with foodstuff;
9. Undertake minor repairs and maintenance of the building;
10. Obtain approval from the Rodrigues Regional Assembly before effecting any upgrading works in the building.
11. Make good of building whenever vacating the Premises

III. The RRA should undertake major repairs in case of force majeure;

Each party should provide a moratorium of 3 months prior to termination of contract.
4. **Project Requirements**

Interested parties are invited to fill in and submit the Application form in Annex II accompanied with the document stated in Annex III.

5. **Deadline**

The dully filled application form must be submitted in a sealed envelope, in the **tender box**, to the address below:

**Antoinette Prudence Human Resource Centre,**
**Malabar,**
**Rodrigues**

Latest Wednesday 06 June 2018 at 13.00 hours.

6. **Contact Information**

Any clarification with respect to this Request for Proposals shall be addressed to:

**Invest Rodrigues**

**Commission for Trade, Commerce and Licensing**

**Malabar,**
**Rodrigues**

**Tel:** (+230)8324778/ 8324780

**Fax:**(+230)8324850
## ANNEX I

### Specification of the Buildings

<table>
<thead>
<tr>
<th>SN.</th>
<th>Building</th>
<th>Quantity</th>
<th>Area</th>
<th>Other specifications</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Tuck Shops at Mont Limon</td>
<td>1 building divided into 3 identical compartments</td>
<td>Approximately 6m² each</td>
<td>Very good looking building made of concrete and iron sheets</td>
<td>• Appropriate for selling of food stuffs, and other non food stuffs</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Parking facilities and very close to main road</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Water tank available</td>
</tr>
<tr>
<td>2.</td>
<td>Tuck Shops at Pajerome</td>
<td>2 separated building</td>
<td>Approximately 4.5m² each</td>
<td>Very good looking building made of concrete and iron sheets</td>
<td>Appropriate for selling of:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1. handicraft and artifact products to visitors;</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2. food stuffs to inhabitants</td>
</tr>
</tbody>
</table>
# Application Form

## Name of Applicant

- **Individual**
- **Cooperative Society**
- **Company**
- **Others (please specify)**: 

## Business Registration Number

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## Sector of activity

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## Address

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## Name of Contact Person/s

- Mr./Mrs./Miss.

## ID Number

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## Present Occupation

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## Telephone Number:

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- **Mobile**: 

## Fax:

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## Email Address:

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## Preferred location

- **Pajerome**
- **Mont Limon**

## Years of experience

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## Academic/Technical Qualification related to the field

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## Proposed products (Items to be sold)

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## Signature: .................................  Date: .................................
ANNEX III

Check List of Documents to be submitted

- Duly filled in Application form
- Motivation Letter
- Copy of Business Card
- Copy of Identity Card (*contact person*)
- Copy of Certificate of Incorporation (*If any*)
- Copy of Certificate of Registration of Cooperative
- Copy of Food Handler Certificate
- Any other Documents