

# ADVERTISEMENT

## REPUBLIC OF MAURITIUS

### RODRIGUES REGIONAL ASSEMBLY

#### SERVICE TO MAURITIUS PROGRAMME

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Applications are invited from suitably qualified candidates who wish to be enlisted as Interns to serve the Rodrigues Regional Assembly under the "Service to Mauritius (STM) Programme" for a period of 1 month to 2 years, renewable for up to one additional year.

**Title:** Internship under the "Service to Mauritius Programme"

**Posting:** Rodrigues Regional Assembly (RRA)

#### **1. IMMEDIATE REPORTING RELATIONSHIP:**

The Intern reports to:

The Supervising Officer of the Commission/Department or the Head of Section as the case may be.

#### **2. OBJECTIVES OF THE PROGRAMME:**

- i. To attract the best and brightest young minds to spend some time in the Public Service;
- ii. To enable young people to contribute their knowledge;
- iii. To attract resources for a well- defined task to deal with shortage of skills;
- iv. To provide an opportunity to graduates to get some work experience

#### **3. EXPECTED OUTCOMES: (Not applicable in all assignments)**

##### **(a) Technical and Administrative Support**

- Assist the respective Commission in seeking information as regards new projects and programs.
- Support Commission and project teams in the review of operations papers, primarily at design stage, and provide advice to strengthen the framework of the country economic strategic studies and of policy operations.
- Provide analytical support for the implementation of project with a view to clearing bottlenecks and ensuring SMART completion of projects/programs.
- Assist the Commission in providing SMART advice on the formulation and implementation of policy geared towards strategic economic growth/development.
- To provide support to the Government's various programs to achieve specified outputs and/or meet agreed targets.

**(b) Research Work, assistance to initiatives and better work practice**

- Participate and lead in research and analytical work on Mauritius' development challenges, policies and project economic analysis methodologies.
- Disseminate research outputs through the publication of policy papers, briefs and technical notes.
- Develop new initiatives in the course of the fulfillment of the duties.
- Improve internal management/administrative processes.
- Collection of data and the setting up of an MIS to facilitate strategic and SMART Decision Making.

**4. CORE COMPETENCIES:**

- **Technical Knowledge and Skills**
- **Result Oriented**
- **Ability to integrate in Teams**
- **Learning and Knowledge Sharing**

**5. FIELDS/ AREAS IN WHICH INTERNS ARE REQUIRED FOR LONG TERM ASSIGNMENTS:**

- Agri-Business Development or Product Marketing or Agriculture
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- Computer Applications or Computer Science or Computer Engineering or Information Systems or Information Technology
- 
- Engineering
- 
- Management or Economics or Public Administration or Marketing or Accounting
- 
- Marine Biology and Fisheries Development
- 
- Social Science
- 
- Tourism(Development and Marketing)
- 
- Law Survey/Valuation property
- 
- Medical

**6. AGE LIMIT:**

Candidates should **not** have reached their **45th birthday** by the closing date for the submission of applications.

## 7. QUALIFICATIONS:

A university degree (with Second Class Honours in the Second Division) from an accredited University.

**Note: The latest undergraduate or postgraduate qualification should have been obtained within the last five years.**

## 8. ALLOWANCE:

Interns enlisted under the "Service to Mauritius (STM) Programme" are remunerated by an **all-inclusive monthly allowance** within the following matrix:

QUALIFICATIONS	ALL-INCLUSIVE ALLOWANCE
Undergraduates	20,000
Postgraduate Degree	25,000
PhD	35,000

## 9. OTHER REQUIREMENTS:

Excellent oral and written communication skills in English

Knowledge of French is an advantage but not essential

Ability to work in team and take SMART decisions

Computer Literacy

## 10. WORK PROGRAMME:

After pre-selection, a **final offer will only be made on the basis of an agreed work programme with the relevant Commission/Department**. In this process, typically, preference will be given to those willing to serve for a minimum of 6 months. In general a longer period of service is preferred.

## 11. IMPORTANT INFORMATION AND INSTRUCTIONS:

The Service to Mauritius Programme is financed by the Government of Mauritius.

Applications should be submitted on the form posted on RRA's website (**[www.rra.govmu.org](http://www.rra.govmu.org)**), quoting Ref. RA 67/3/2, to the Island Chief Executive Central Administration Office, Port Mathurin, Rodrigues not later than **Monday 03 August 2020 at 15.00 hours**.

Candidates may be interviewed over the telephone or in person but selection may not require interview when the match between candidate and the requirements of the RRA is clear.

The selection exercise will be conducted by a Selection Panel.

The criteria including the scoring system and process for selection is outlined in the Notes and

Instructions. Candidates, if selected, will have some leeway when to start any time after the final offer has been made.

Once selection has been made, the candidate will need to finalize administrative arrangements and work programme with the **assigned section**. If no match is found on work programme, the candidate may be referred to an alternate section. The enlistment will not be finalized until the work programme has been agreed.

**The Rodrigues Regional Assembly reserves the right to contact only the best qualified candidates.**

**Candidates are advised to read carefully the "[NOTES AND INSTRUCTIONS TO CANDIDATES](#)" before filling in the [APPLICATION FORM](#). Applications not made on the prescribed form will not be considered.**

**Date: Monday 13 July 2020**

**Rodrigues Regional Assembly**